

PURCHASE ORDER

Units 5 & 6 The Orbital Centre Cockerell Close Gunnels Wood Road Stevenage, SG1 2NB production@brora.co.uk

Phone: +44 (0)143 874 4361 EORI # GB625911344000

SUPPLIER CODE
PAYMENT TERMS

INCOTERMS
SHIP VIA
(AIR/ SEA/ ROAD)
OC STATUS
PO DESCRIPTION

SUTTLE
30 DAYS
DDP

DDP
NI/A
N/A
N/A
N/A
AW24 SKYE PT #2

PO# DELIVERY REQUIREMENT: REQUIRED DATE:

CURRENCY
TOTAL VALUE
TOTAL UNITS

30450 DELIVERY		
DELIVERY		
16/10/2024		

GBP	
6,080.00	
150	

SUPPLIER
ROBERT TODD & SON LTD
WOODLANDS GRANARIES
NARROW LANE
WYMESWOLD
LOUGHBOROUGH LE12 6SD

SHIP TO
Attn: Goods In Department
BRORA
Units 5 & 6 The Orbital Centre Cockerell Close Gunnels Wood Road Stevenage SG1 2NB

production@brora.co.uk

ITEM #	STYLE #	COLOUR #	SIZE	STYLE DESCRIPTION	COLOUR DESC	COMMENT	QUANTITY	UNIT PRICE	TOTAL
SKB8420/KF8420/4-6	SKB8420	KF8420	4-6	THE SUPERSOFT LAMBSWOOL GRAPHIC JUMPER	LIZARD		8	51.00	408.00
SKB8420/KF8420/8-10	SKB8420	KF8420	8-10	THE SUPERSOFT LAMBSWOOL GRAPHIC JUMPER	LIZARD		22	51.00	1,122.00
	SKB8420	KF8420	12-14	THE SUPERSOFT LAMBSWOOL GRAPHIC JUMPER	LIZARD		20	51.00	
SKB8420/KF8420/12-14									1,020.00
SKB8421/KF8421/6	SKB8421	KF8421	6	THE SUPERSOFT LAMBSWOOL GRAPHIC TANK	NEPTUNE		11	35.30	388.30
SKB8421/KF8421/8	SKB8421	KF8421	8	THE SUPERSOFT LAMBSWOOL GRAPHIC TANK	NEPTUNE		21	35.30	741.30
SKB8421/KF8421/10	SKB8421	KF8421	10	THE SUPERSOFT LAMBSWOOL GRAPHIC TANK	NEPTUNE		31	35.30	1,094.30
SKB8421/KF8421/12	SKB8421	KF8421	12	THE SUPERSOFT LAMBSWOOL GRAPHIC TANK	NEPTUNE		22	35.30	776.60
SKB8421/KF8421/14	SKB8421	KF8421	14	THE SUPERSOFT LAMBSWOOL GRAPHIC TANK	NEPTUNE		9	35.30	317.70
		KF8421	16	THE SUPERSOFT LAMBSWOOL GRAPHIC TANK	NEPTUNE		6	35.30	211.80
SKB8421/KF8421/16	SKB8421	KF8421	10	THE SUPERSOFT LAWIBSWOOL GRAPHIC TANK	NEPTUNE		0	33.30	211.80
1									

HOW TO DELIVER TO BRORA WAREHOUSE - BOOKING IN PROCEDURE

Orders should be confirmed by email within one week of receipt confirming that the details of the order are correct and that delivery can be achieved. (If more than 1 week is required for confirmation our production team must be advised so within the week of receipt).

Packing lists should be e-mailed to production@brora.co.uk prior to despatch

All deliveries must be booked in by contacting our Merchandising Department on production@brora.co.uk for a pre-arranged time. Deliveries are accepted between 8.30am-3.30pm Monday to Friday.

For deliveries of more than 1 pallet a minimum of 48 hours notice is required. All other deliveries (of 1 pallet and under) require a minimum of 24 hours notice.

PLEASE NOTE - IF YOU DO NOT DELIVER IN THE PRE-ARRANGED TIME SLOT, YOUR DELIVERY MAY BE REFUSED FAILURE TO FOLLOW CORRECT DELIVERY PROCEDURES WILL OCCUR A £25 PENALTY

How to book your delivery in

When contacting the Merchandising Department please have the following information ready (available on the PO):

- 1. Purchase Order Number
- 2. The amount of stock in boxes/pallets
- 3. Style codes of the product you are delivering

Delivery Address

Attn: Goods In Department BRORA Units 5 & 6 The Orbital Centre Cockerell Close Gunnels Wood Road Stevenage, SG1 2NB Phone: +44 (0)1438 744351

Details that MUST be included with each delivery

- 1. The Brora Purchase Order Number
- 2. Supplier details
- 3. Packing List (by style and by carton) adhered to the outside of Box 1.
- 4. Each item must be labelled and barcoded by the supplier prior to shipping.

(Barcodes and labels will be provided by Brora).

All stock received will be stacked in the warehouse and therefore all outer packaging must be suitable.

If deliveries do not meet the requirements stated above, any additional time and resource required to handle the delivery, will be recharged accordingly.

Please contact production@brora.co.uk for any queries