

PURCHASE ORDER

Units 5 & 6 The Orbital Centre Cockerell Close Gunnels Wood Road Stevenage, SG1 2NB production@brora.co.uk

Phone: +44 (0)143 874 4361 EORI # GB625911344000

SUPPLIER CODE	SUTTLE
PAYMENT TERMS	30 DAYS

INCOTERIVIS
SHIP VIA
(AIR/ SEA/ ROAD)
OC STATUS
PO DESCRIPTION

30 DAYS
DDP
N/A
N/A
AW24 RO NLW2 PT2

PO# DELIVERY REQUIREMENT: REQUIRED DATE:

> CURRENCY TOTAL VALUE TOTAL UNITS

30269 DELIVERY			
DELIVERY			
05/09/2024			

GBP 24,750.00 450

SUPPLIER
ROBERT TODD & SON LTD
WOODLANDS GRANARIES
NARROW LANE
WYMESWOLD
LOUGHBOROUGH LE12 6SD

SHIP TO
Attn: Goods In Department
BRORA
Units 5 & 6 The Orbital Centre Cockerell Close Gunnels Wood Road Stevenage SG1 2NB production@brora.co.uk

ITEM #	STYLE#	COLOUR #	SIZE	STYLE DESCRIPTION	COLOUR DESC	COMMENT	QUANTITY	UNIT PRICE	TOTAL
SLC8476/LB8440/4-6	SLC8476	LB8440	4-6	ALPACA CARDIGAN	ELDERBERRY		20	55.00	1,100.00
SLC8476/LB8440/8-10			8-10	ALPACA CARDIGAN	ELDERBERRY		62	55.00	3,410.00
SLC8476/LB8440/12-14	SLC8476	LB8440	12-14	ALPACA CARDIGAN	ELDERBERRY		50	55.00	2,750.00
SLC8476/LB8440/16-18	SLC8476	LB8440	16-18	ALPACA CARDIGAN ALPACA CARDIGAN	ELDERBERRY		18	55.00	990.00
SLC8476/LB8441/4-6	SLC8476	LB8441	4-6	ALPACA CARDIGAN ALPACA CARDIGAN	LICHEN		20	55.00	1,100.00
SLC8476/LB8441/4-0			8-10	ALPACA CARDIGAN ALPACA CARDIGAN	LICHEN		62	55.00	3,410.00
		LB8441							
SLC8476/LB8441/12-14	SLC8476		12-14	ALPACA CARDIGAN	LICHEN		50	55.00	2,750.00
SLC8476/LB8441/16-18		LB8441	16-18	ALPACA CARDIGAN	LICHEN		18	55.00	990.00
SLC8476/LB8445/4-6	SLC8476	LB8445	4-6	ALPACA CARDIGAN	MUSTARD		20	55.00	1,100.00
SLC8476/LB8445/8-10	SLC8476		8-10	ALPACA CARDIGAN	MUSTARD		62	55.00	3,410.00
SLC8476/LB8445/12-14	SLC8476	LB8445	12-14	ALPACA CARDIGAN	MUSTARD		50	55.00	2,750.00
SLC8476/LB8445/16-18	SLC8476	LB8445	16-18	ALPACA CARDIGAN	MUSTARD		18	55.00	990.00

HOW TO DELIVER TO BRORA WAREHOUSE - BOOKING IN PROCEDURE

Orders should be confirmed by email within one week of receipt confirming that the details of the order are correct and that delivery can be achieved. (If more than 1 week is required for confirmation our production team must be advised so within the week of receipt).

Packing lists should be e-mailed to production@brora.co.uk prior to despatch

All deliveries must be booked in by contacting our Merchandising Department on production@brora.co.uk for a pre-arranged time. Deliveries are accepted between 8.30am-3.30pm Monday to Friday.

For deliveries of more than 1 pallet a minimum of 48 hours notice is required. All other deliveries (of 1 pallet and under) require a minimum of 24 hours notice.

PLEASE NOTE - IF YOU DO NOT DELIVER IN THE PRE-ARRANGED TIME SLOT, YOUR DELIVERY MAY BE REFUSED FAILURE TO FOLLOW CORRECT DELIVERY PROCEDURES WILL OCCUR A £25 PENALTY

How to book your delivery in

When contacting the Merchandising Department please have the following information ready (available on the PO):

- 1. Purchase Order Number
- 2. The amount of stock in boxes/pallets
- 3. Style codes of the product you are delivering

Delivery Address

Attn: Goods In Department BRORA Units 5 & 6 The Orbital Centre Cockerell Close Gunnels Wood Road Stevenage, SG1 2NB Phone: +44 (0)1438 744351

Details that MUST be included with each delivery

- 1. The Brora Purchase Order Number
- 2. Supplier details
- 3. Packing List (by style and by carton) adhered to the outside of Box 1.
- 4. Each item must be labelled and barcoded by the supplier prior to shipping.

(Barcodes and labels will be provided by Brora).

All stock received will be stacked in the warehouse and therefore all outer packaging must be suitable.

If deliveries do not meet the requirements stated above, any additional time and resource required to handle the delivery, will be recharged accordingly.

Please contact production@brora.co.uk for any queries